

LMP Offer Letter

Massage Department Resource

Dear _____,

_____ is pleased to offer you employment on the following terms:

1. Position: You will serve in a defined capacity as massage therapist, as outlined in the confidentiality agreement. You will report to the manager of _____. Your primary duties will be providing massage, learning procedures and communications, and building a patient load, and such other duties as the Company may assign to you from time to time. Your work schedule will be decided in advance.

2. Compensation: Your starting compensation will be paid twice monthly as follows:

For each hour of massage provided, you will be paid \$28

Minimum pay for the first 6 pay periods will not be less than the number of hours spent in the office, paid at \$12/hour. If the value of massage services performed exceeds this rate, you will be paid at the massage rate instead.

All patient and insurance payments will go through the clinic account and be paid according to this plan on the scheduled bimonthly pay dates, on the 15th and the last day of each month. If either of these dates fall on a Sunday or holiday, they pay dates will be moved to the next business day. The first pay period pays on the last day of the month, and the second pay period pays on the 15th of the following month. Benefits will be provided according to company policy.

3. Miscellaneous: The employment opportunity that the Company offers is of indefinite duration and will continue as long as both you and _____ consider it of mutual benefit. Either you or _____ is free to terminate the employment relationship at any time, with or without cause, but the Company asks that you provide at least two weeks' notice should you intend to terminate your employment. No one other than the President of the Company has authority to bind the Company to an agreement that conflicts with this policy of employment at will, and any such agreement must be in writing and signed by the Company's President.

We look forward to working with you as part of the _____ team. Please indicate your acceptance of these terms of employment by signing and returning to me this letter.

Sincerely,

ACCEPTED: _____ DATED: _____